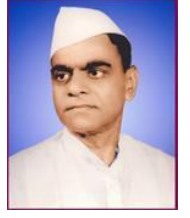




**JanataShikshanSanstha's**  
**KISAN VEER MAHAVIDYALAYA, WAI**



**Certificate Course Report**

**Supportive Documents for  
Certificate Course Annual Report**

**Certificate Course Annual Report includes-**

- 1. Short Report of the Particular Academic Year**
- 2. Notice regarding the Introduction date of the course**
- 3. Syllabus of the Course**
- 4. Course Objectives and Outcomes**
- 5. List of enrolled students.**
- 6. One Sample Certificate**
- 7. Result**

Kisan



Janta Shikshan Sanstha's

# KISAN VEER MAHA VIDYALAY, WAI

Department of Statistics



## Certificate course in Ms-Excel in Statistics

Duration: 36 Clock Hours

Classes offered: B.Sc. I (A group)

### Course Description:

The simple spreadsheet is one of the most powerful data analysis tools that exists, and it's available to almost anyone. An Excel Expert is a person who collects, organizes, and analyses data. There are various techniques of data analysis, which excel expert must understand in order to perform efficiently the ability to analyse data is a powerful skill that helps you make better decisions. This course will help to get practical with data analysis. This course is designed to give an introduction to basic spreadsheet tools and formulas so that we know the power of spreadsheets to analyse the data.

### Course Objectives:

- Open an existing workbook and create a new workbook
- Enter text and formulas in to an Excel spreadsheet
- Enhance alpha and numeric date in an Excel Worksheet
- Move & Copy alpha and numeric data
- Construct formulas to manipulate numeric data in an Excel Worksheet
- Create a spreadsheet to tabulate and record numeric values
- Change the appearance of an Excel spreadsheet
- Use the print function to create a printable copy of data stored on an Excel Spreadsheet.
- Set up the chart function of Excel to represent numeric data in multiple formats.
- Differentiate between formulas and functions in Excel.
- Use at least four functions that are stored in Excel.
- Access and manipulate data using the database functions of Excel.

### Course Content:

- Create a spreadsheet
- Enter data into a spreadsheet
- Using sort and filter
- Format cells, rows, columns, and entire worksheets
- Organizing and formatting worksheets
- Use formulas and functions for Statistics.
- Data analysis Using formulas and functions
- Previewing and printing worksheets
- Create charts and diagrams for your data

### Course Outcome:

1. To create and design a spreadsheet for general office use.
2. To demonstrate the use of basic functions
3. To draw different charts for visualization of data
4. To use built functions of statistics

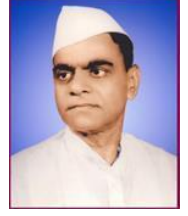
### Examination System:

Exam is conducted along with Shivaji University practical exam.  
The exam is conducted in a practical manner.

Course Co-ordinator  
**Prof. B. B. Patkure**  
H.O.D.  
Dept. of Statistics



**Janata Shikshan Sanstha's**  
**KISAN VEER MAHAVIDYALAYA, WAI**  
Department of Statistics



**“Certificate course in Ms-Excel in Statistics”**  
**Course Report 2022-23**



Janata Shikshan Sanstha's  
**KISAN VEER MAHAVIDYALAYA, WAI**  
Department of Statistics



**“Certificate course in MS-Excel In Statistics”**  
**Course Report 2022-23**

The Department of Statistics conducted a certificate course for B.Sc. III entitled “Certificate course in MS-Excel in Statistics”. The course was conducted during 01/11/2022 to 09/05/2023. The time table was displayed on the notice board of the department.

In all 33 students were admitted for the said course. Examination of the said course was conducted along with practical exam of B.Sc. I. Students gained knowledge about using MS-Excel for statistical computation. The supportive staff and the administration of the College and especially Hon. Principal supported a lot in conducting the course.

  
Principal

Kisan Veer Mahavidyalaya, Wai



Course Coordinator

Department of Statistics

## 2. Notice of the Course

Department of Statistics,  
Kisan Veer Mahavidyalaya, Wa  
Date: 18/11/2022

### NOTICE:

All the students in B.Sc Part - I class are hereby informed that, **Capsule Course in Computer "MS-EXCEL IN STATISTICS"** is started from 01<sup>st</sup> Nov. 2022 For this course, a student has to submit a registration form (available in the Department) along with Rs. 150/- as a registration fee up to 31/11/2022 in the Department.

Note that this course is compulsory to all students in the class having Statistics as one of the optional subject.

See the details of the course.



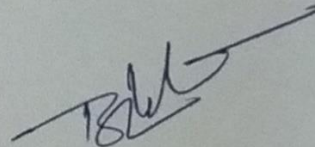
Head,  
Department of Statistics.

Head  
Department of Statistics  
Kisan Veer Mahavidyalaya, Wai  
Dist. Satara - 412803

### 3. Syllabus of the Course

Kisan Veer Mahavidyalya Wai  
Department of Statistics  
Syllabus of Ms-Excel in Statistics

- Create a spreadsheet
- Enter data into a spreadsheet
- Using sort and filter
- Format cells, rows, columns, and entire worksheets
- Organizing and formatting worksheets
- Use formulas and functions for Statistics.
- Data analysis Using formulas and functions
- Previewing and printing worksheets
- Create charts and diagrams for your data



Head

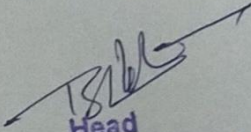
Department of Statistics  
Kisan Veer Mahavidyalaya, Wai  
Dist. Solera - 412601

27/5/2008

## 4. Objectives of the Course

### Certificate course in MS-Excel

The simple spreadsheet is one of the most powerful data analysis tools that exists, and it's available to almost anyone. An Excel Expert is a person who collects, organizes, and analyses data. There are various techniques of data analysis, which an excel expert must understand in order to perform efficiently the ability to analyse data is a powerful skill that helps you make better decisions. This course will help to get practical with data analysis. This course is designed to give an introduction to basic spreadsheet tools and formulas so that we know the power of spreadsheets to map the data.

  
Head  
Department of Statistics  
Kisan Veer Mahavidyalaya, Wai  
Dist. Satara - 412803


Kisan

## 5. List of enrolled students

Janata Shikshan Sanstha's  
Kisan Veer Mahavidyalaya, Wai  
Department of Statistics  
Class: B.Sc.I  
List of Students ( MS-Excel Course 2022-23)

Sr. No.	Roll No	Name of Student
1	2	BHOSALE VEDANT SURESH
2	4	WADKAR AJAY SANTOSH
3	7	KASURDE MAYUR PARSHURAM
4	8	NIKAM SIDDHESH SANDIP
5	11	KADAM PRATHAMESH DADASAHEB
6	12	KADAM PRATIK ANKUSH
7	22	YEWALE GANESH RAJENDRA
8	24	PARTE PRATIKSHA LAXMAN
9	30	BARGE RITESH SANTOSH
10	31	WADKAR PRANAV AJIT
11	32	SHELAR TEJAS SUDHIR
12	33	MAHANGADE SANDESH RAJU
13	34	JADHAV SAKSHI SACHIN
14	35	MULLA AATIK SIRAJAHAMAD
15	39	BHILARE SAKSHI YUVARAJ
16	40	BHILARE SNEHA SUNIL
17	41	NEVSE RUTURAJ RAJENDRA
18	42	BAMBALE SAGAR RAGHUNATH
19	45	SHREYA SANJAY WAGH
20	51	YADAV DURGA DILIP
21	61	PISAL TANUJA DATTATRAY
22	63	YADAV SANIKA BHANUDAS
23	71	POL PRAJWAL TUKARAM
24	72	SHINDE ABHAY DHANANJAY
25	73	MORE SANCHITA VIKAS
26	75	PAWAR ABHIJEET PRAKASH
27	76	PAWAR TEJAS SHAMRAO
28	77	MAHADIK SAHIL PRAMOD
29	78	JADHAV SANIKA RAMESH
30	80	NIKAM GANESH DNYANESHWAR
31	82	SANAS AKASH ROHIDAS
32	84	JAGTAP HARSH RAJENDRA
33	85	SANAS AKASH NAMDEV
34	87	SONIYA JEEVAN BANSODE
35	89	GHADAGE SHRINATH ASHOK
36	91	GAIKWAD SOHAM SUSHANT
37	94	CHAVAN ANURADHA KRUSHNAT
38	95	JAGTAP CHAITANYA ASHOK
39	96	YADAV ANURAJ BABASAHEB
40	97	SHIRKE RIDDHI MAHENDRA
41	99	JADHAV PRAJWAL VIJAYKUMAR

42	100	MANDHARE ATHARV RAJENDRA
43	111	DHANAWADE SHWETA SANTOSH
44	112	VARE SWAMINI MANGESH
45	116	DHAMAL HARSHADA AVINASH
46	117	GAIKWAD YUVRAJ EKNATH
47	118	GOLE SOHAN AVINASH
48	119	KADAM MANGESH SURESH
49	120	JADHAV OMKAR VIJAY.
50	121	PANSE ATHARV MAHESH
51	126	YADAV AVISHKAR ANIL
52	127	POL NAITIK SANJAY
53	128	JAGTAP DATTAPRASAD VIVEK
54	131	RAWADE JAY RAMESH
55	134	MAHAMUNI SONAL JITENDRA
56	136	SHINDE TANISHKA SANJAY
57	147	JAGTAP ISHWARI JEETANDRA
58	150	BHAGWAT PRATHAMESH PRADIP
59	155	SANSKAR BHANUDAS GADHAVE
60	157	RENUSE MALHARI DURYODHAN
61	166	DAREKAR PARTH DEEPAK

  
Head  
Department of Statistics  
Kisan Veer Mahavidya, Wai















## 7. One Sample Certificate




## 8. Result

Janata Shikshan Sanstha's  
Kisan Veer Mahavidyalaya, Wai  
Department of Statistics  
Class: B.Sc.I  
MS-Excel Course Marklist 2022-23

Sr. No.	Roll No	Name of Student	Marks
1	2	BHOSALE VEDANT SURESH	7
2	4	WADKAR AJAY SANTOSH	8
3	7	KASURDE MAYUR PARSHURAM	7
4	8	NIKAM SIDDHESH SANDIP	AB
5	11	KADAM PRATHAMESH DADASAHEB	7
6	12	KADAM PRATIK ANKUSH	7
7	22	YEWALE GANESH RAJENDRA	8
8	24	PARTE PRATIKSHA LAXMAN	8
9	30	BARGE RITESH SANTOSH	AB
10	31	WADKAR PRANAV AJIT	8
11	32	SHELAR TEJAS SUDHIR	8
12	33	MAHANGADE SANDESH RAJU	8
13	34	JADHAV SAKSHI SACHIN	9
14	35	MULLA AATIK SIRAJAHAMAD	AB
15	39	BHILARE SAKSHI YUVARAJ	9
16	40	BHILARE SNEHA SUNIL	9
17	41	NEVSE RUTURAJ RAJENDRA	8
18	42	BAMBALE SAGAR RAGHUNATH	8
19	45	SHREYA SANJAY WAGH	AB
20	51	YADAV DURGA DILIP	8
21	61	PISAL TANUJA DATTATRAY	9
22	63	YADAV SANIKA BHANUDAS	10
23	71	POL PRAJWAL TUKARAM	AB
24	72	SHINDE ABHAY DHANANJAY	8
25	73	MORE SANCHITA VIKAS	9
26	75	PAWAR ABHIJEET PRAKASH	AB
27	76	PAWAR TEJAS SHAMRAO	8
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Head  
Department of Statistics  
Kisan Veer Mahavidyalaya, Wai

